

# WWCC Policy



Updated 26 January 2022.

Churches of Christ in Victoria and Tasmania Inc (CCVT) requires *all* visitors, participants, helpers, leaders, spectators, and attendees who are 18 years old or older (Participants) at State Youth Games Victoria (SYG) to hold a valid Victorian Working With Children Check (WWCC) card for the duration of their attendance at SYG.

**CCVT is aware that under Victorian legislations there are a range of exemptions to the requirement to hold a WWCC. CCVT has chosen to waive these exemptions, as is its prerogative under legislation, and require all Participants to hold a WWCC.** This decision has been made to maintain a high standard of safety and care for all attendees at SYG, especially people under 18 years of age.

CCVT has conducted extensive risk assessments and has deemed that the access to a 'live' and instant eligibility check provided by the WWCC is best practice in the SYG setting.

Failure to provide a valid WWCC at time of registration will prevent the Participant from attending SYG, or require additional screening steps carried out by the leaders and/or ministers of the church or organisation attending SYG (Group) with whom the Participant is attending prior to their admission to SYG.

## Responsibilities of the Participant

1. The Participant will hold a valid Victorian WWCC for the duration of their attendance at the SYG event.
2. The Participant will provide their WWCC Number on their registration form at time of registration.
3. The Participant will list the church or organisation that they are attending SYG with (their Group) as one of their Organisations when applying for a WWCC. The Participant **should not** list State Youth Games Victoria or CCVT as their Organisation.
4. The Participant will notify their Group immediately upon becoming aware of any situation that may impact the validity of their WWCC.

## Responsibilities of the Group

5. The Group will check the status of all Participants' WWCC before the Participant attends SYG using the tools provided by the Department of Justice:  
[online.justice.vic.gov.au/wwccu/checkstatus.doj](https://online.justice.vic.gov.au/wwccu/checkstatus.doj) (link valid at time of policy update).
6. The Group will refuse entry to any Participant that does not hold a valid Victorian WWCC.
7. The Group will notify SYG immediately upon becoming aware of any situation that may impact the validity of a Participant's.

## Pending WWCC

In the event of a Participant applying for a WWCC without sufficient time for the check to be completed and issued by the Department of Justice, the following will apply.

8. The Participant will supply their application receipt number on their registration form at time of registration.
9. The Participant will list the church or organisation with whom they are attending SYG (their Group) as one of their Organisations when applying for a WWCC. The Participant **should not** list State Youth Games Victoria or CCVT as their Organisation.
10. The Participant will sign a declaration document at the SYG Admin Office immediately on arrival at SYG that they know of no reason that the Department of Justice would refuse to approve their WWCC.
11. A representative of the Group will sign a declaration document at the SYG Admin Office immediately on arrival at SYG that they know of no reason that the Department of Justice would refuse to approve the Participant's WWCC.